

Government of West Bengal
Panchayats & Rural Development Department
Joint Administrative Building, Floor-8A, Block-HC-7,
Sector- III, Salt Lake City, Kolkata- 106

Memo No-1758- PRD-24099/2/2022-SANITATION SEC-Dept. of PRD. Date- 22. 03.2022

Quotation Notice

Sealed quotations are hereby invited from reputed & bonafide agency / farm having experience in development of audiovisual process documentation in Solid Waste Management in Bengali language by way of spot shooting and interview in the Solid Waste Management projects of West Bengal on eight (8) separate themes of Solid Waste Management(SWM) issues, each of (1) one minute duration. If interested agency / farm has no such experience in process documentation in SWM field, they can collaborate with a organization having experience in implementation of SWM project in West Bengal as collaborative agency. In such case agency should furnish the details of the collaborative agency with joint signature of all papers and drop quotation-quoting rates with joint signature of both agencies.


Intended agency / farm may drop sealed quotation up to 4th April 2022 to be kept in the office of the Mission Director & e.o. Additional Secretary to the Government of West Bengal, in the P&RD Department, Mission Nirmal Bangla Cell, Joint Administrative Building (Floor-8A), Block-HC-7, Sector- III, Salt Lake City, Kolkata - 106. Rate should be quoted separately for each item. Also a statement jointly signed by both organizations, if two such organisations are participating together, should be submitted mentioning details of payee.

In order to get the work done in time, rate offered in any tender, total cost offered for all the 8(eight) processes documentations may be given preference instead of individual rates of any one process documentation.

The quotations will be opened at 2.00 P.M. on last date of dropping of quotations i.e. 4th April 2022. Intending quotationers may remain present at the time of opening the quotations at the scheduled time.

The intending agency / farm should furnish the self attested photocopies of Trade license, PAN Card, updated income tax returns, experience certificate of similar work in last two years. If two organizations participate together then all these documents of each organization and relevant work certificate of each organization should be submitted. Details specifications of work given bellow.

Name of the Work	Subject / Theme	Work details	Time	Quantity
Development of audio visual process documentary training films on Solid Waste Management	Theme-1 Survey to assess quantity of waste in a Gram Panchayat	Outdoor shooting	1 (one) minutes	25 CD 25 DVD
	Theme 2 Household level segregation	Technical presentation	1 (one) minutes	
	Theme-3 Carrying waste from household to CPU	High resolution product quality (1920 – 1080)	1 (one) minutes	
	Theme-4 Secondary Segregation of Solid Waste	Clear voice over (Bengali) with English subtitle	1 (one) minutes	
	Theme-5 Windrow method composting	Hard cover with sticker for final CD & DVD	1 (one) minutes	
	Theme-6 Heap (anaerobic method of composting)		1 (one) minutes	
	Theme-7 Vermi Composting		1 (one) minutes	
	Theme-8 Waste carrying from household to CPU in hilly area		1 (one) minutes	


Mission Director
Mission Nirmal Bangla